

Sample home exchange/vehicle exchange agreements

This contract is entered into by and between _____ (1st party)

and _____ (2nd party),

Hereinafter referred to as "contracting parties".

This contract aims at giving context and structure to our home swap agreement between the two contracting parties. Each party agrees to lend their property to the other party during a determined period, according to the terms and conditions appearing in this agreement. Both parties agree to exchange their homes and on no account will any economic transaction be carried out. This exchange is based on mutual confidence from both contracting parties and each one agrees to take care of the other's home as if it were their own.

1. NAME, ADDRESS AND ADDITIONAL INFORMATION OF EACH CONTRACTING PARTY

1st party:

Family name: _____
First name: _____
Address: _____
ID Number: _____
Telephone: _____
Cell phone: _____
E-mail: _____

2nd party:

Family name: _____
First name: _____
Address: _____
ID Number: _____
Telephone: _____
Cell phone: _____
E-mail: _____

2. DATES FOR HOME SWAP – DETAILS FOR CAR SWAP (OPTIONAL)

Home swap:

The 1st party home (hereinafter Home 1), address

(exact address)

is available from _____ at _____ to _____ at _____.

The 2nd party home (hereinafter Home 2), address

(exact address)

is available from _____ at _____ to _____ at _____.

Car swap (optional):

The 1st party's car:

Brand _____, Model _____,

Year _____, Registration n° _____,

Insurance company (name, address, tel)

_____;

is available for use by the following persons (aged more than 25):

For a maximum distance of _____ miles.

(Approximate number of miles of the car before the exchange : _____.)

The 2nd party agrees to pay the amount of possible infractions made while using the 1st party's car.

The 2nd party's car:

Brand _____, Model _____,

Year _____, Registration n° _____,

Insurance company (name, address, tel)

_____;

is available for use by the following persons (aged more than 25):

For a maximum distance of _____miles.
(Approximate number of miles of the car before the exchange :
_____.)

The 1st party agrees to pay the amount of possible infractions made while using the 2nd party's car.

3. NUMBER OF PEOPLE AND NAMES

Each party agrees that only the list of people below are involved in the swap.

1. _____ (Name & age)
2. _____ (Name & age)
3. _____ (Name & age)
4. _____ (Name & age)
5. _____ (Name & age)
6. _____ (Name & age)

We agree that we will request the other party if we desire to increase our number of occupants from our original numbers; and agree we will not accommodate additional people without permission from the other party.

4. CONDITIONS

- 1- We agree and understand that this exchange of home is a non-commercial arrangement. It is not a loan of property, nor it is concerned with the giving or receiving of any type of benefit.

- 2- We agree to treat the owner's home in the same manner we expect him/her to treat ours.
- 3- We agree to provide each other with detailed operational instructions for the key appliances in our homes.
- 4- Provide the names and telephone numbers of the following people that can be contacted in case of emergency:

Contacts for home 1:

Contact for home 2:

Name:

Name:

Address: _____

Address: _____

Telephone:

Telephone:

—

—

Cell phone:

Cell phone:

—

—

- 5- We agree to make room for each other's personal belongings (i.e. drawer, wardrobe space).
- 6- We agree to replace basic food staples and paper products we use
- 7- We agree to make sure that all bed linen and towels are clean and put away before we leave.
- 8- We agree to put at each other's disposal a clean and tidy home; and to leave each other's home clean.
- 9- We agree to keep a respectful and responsible behavior at all times, particularly to maintain neighborly relations within our stay.

5. PHONE CALLS

Each party agrees to make long-distance calls only for absolute necessity and to refund each other the amount of these calls.

6. SMALL DAMAGES

Each party commits to possess comprehensive household insurance kept up to date.

We agree to cover any small repairs or damages that happen due to our fault.

7. KEYS RECOVERY

Each party agrees to recover the keys as mentioned below:

At check-in date :

At check-out date :

Examples :

- **Mail exchange** - each party agrees to send te key so as or the other party to receive them before_____.
- **By giving the keys to a neighbour or family member -**
 - Home 1 keys will be available on_____ (date) between ___ and ___h at this address : _____ . Please contact Mr/Mrs _____ at this number _____ (tel) if needed.
 - Home 2 keys will be available on_____ (date) between ___ and ___h at this address : _____ . Please contact Mr/Mrs _____ at this number _____ (tel) if needed.

8. OTHER DETAILS

HOUSE CLEANING

Delete whichever does not apply:

We will take care of / pay for your house cleaning service and you ours, during the exchange.

You will pay for your own house cleaning and we ours, during the exchange.

PET CARE DETAILS

I undersigned _____ agree to take care of the animal (Name and Race), with every care and alimentation details involved, at the house _____.

OTHERS

Home 1	Home 2
Example: <ul style="list-style-type: none">- Any areas of the home, or use of any appliances or facilities of the home are "off limits"- of additional facilities (clubs, pools, extra homes...)	Example: <ul style="list-style-type: none">- Water the plants- No smoking allowed

Any modification of this agreement should be notified and agreed in writing (paper or e-mail). Each party keeps a copy that their insurance advisor could ask them in case of damage.

On _____, in _____

Signature
of the first party

Signature
of the second party